



Date of Memo: October 27, 2022
Current Meeting: November 09, 2022
Board Meeting: November 16, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Rachel Wilson, Project Manager
SUBJECT: Consideration and approval of the Near Eastside Bus Stop Improvements: Phase 2 Design Engineering Task Order

ACTION ITEM A – 6

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to proceed with the approval of the design and engineering task order with Kimley-Horn and Associates, Inc. for the Near Eastside Bus Stop Improvements Project: Phase 2 for an amount not to exceed \$348,000.

BACKGROUND:

IPTC awarded a three-year on-call Architectural & Engineering Services Agreement with Kimley-Horn and Associates Inc. in July 2023 (RFQ 23-03-475) for street design and civil engineering services. This task order will be made in accordance with the terms and conditions of this professional services master agreement.

DISCUSSION:

IPTC has a long-range plan to improve local bus stops throughout the city, and this design project is the next package of improvements. Kimley-Horn will be responsible for design services for the Near Eastside Bus Stop Improvements Project: Phase 2, which includes survey, plan preparation, compliance with ADA guidelines, cost estimating, bidding and construction support for improvements to 40 local bus stops on the near eastside of Indianapolis.

ALTERNATIVES:

The Board could choose not to approve, but this would result in returning Federal funding.

FISCAL IMPACT:

This expenditure was anticipated, and 90% of the cost is covered in the Capital Budget with the remaining grant funding available from an FTA 2022 Areas of Persistent Poverty Grant (AoPP).

DBE/XBE DECLARATION:

The task order proposes 20% of the work be completed by SJCA (MBE) and 20% by Resolution Group, Inc. (WBE), which are both state certified DBE firms. This commitment exceeds the goals for projects of this type.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee and Service Committee on November 9, 2023.

PROJECT MAP:

